

MUSTON PARISH COUNCIL

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To all members of the Parish Council

You are hereby summoned to the **Annual General Meeting** of the Parish Council, followed by the normal business to be held on
Wednesday 13th May 2015 at 7 p.m. in the Village Hall.

Members of the public and press are welcome.

C M Adnitt, Clerk & Responsible Financial Officer

AGM AGENDA

1. **Notice of Meeting**
To confirm that notice has been given in accordance with schedule 12 para 10(2) of the Local Government Act, 1972
2. **Apologies**
To receive and accept apologies for absence.
3. **Declarations of Interests**
Members are reminded of the need to consider whether they have a discloseable pecuniary interest of personal interest to declare in any items on this agenda.
4. **To Elect a Chair of the Parish Council for the ensuing year.**
5. **To Receive the Chairs Declaration of Acceptance of Office.**
6. **To Elect the Vice Chair.**
7. **To appoint members to the committee of the council & members responsible for reporting issues in the village:-**
Trotts Charity
Street Lighting
Grass Cutting
8. **To appoint representatives for outside committees & organisations:-**
Community Action Committee
Filey & District Safety Committee
Yorkshire Local Councils Association
Roads Liaison
Parish Cluster
9. **To agree who are to be the Authorised Signatures for signing cheques.**

- 10. To close the Annual General Meeting and open the Ordinary Business of the Parish Council**
- 11. North Yorkshire Police**
To receive the report and discuss any issues with the member of Police present.
- 12. Public Comments**
To receive and hear any person who wishes to address the council. The Chair will select the order of the matters to be heard to a maximum of 15 minutes total public [participation (at the chairs discretion)].
- 13. To Receive Reports from Borough & County Councillors**
Councillors John Blackburn, Godfrey Allanson & Michelle Donohue-Moncrieff.
- 14. Minutes of Previous Meeting**
To receive and if approved to sign the minutes of the meeting held on 8th April 2015.
- 15. Planning Members**
To receive details of any planning applications received.
- 16. Village Issues** Members to receive report and to discuss & decide on any further action:-
 - Beck Cleaning/Hertford River.
 - Village Green Fencing.
- 17. Finance**
 - To Approve Annual Accounts.
 - To Approve Assets Register.
 - To approve schedule of payments tabled at the meeting.
- 18. Parish Council Website**
To set up a website to be legally compliant.
- 19. Reports**
Receive reports from Councillors on outside organisations & requests to obtain or present information – items of an informative nature only & not resulting in policy decisions of financial implications for the Parish Council.
- 21. Correspondence**
Details of the monthly circulating correspondence is available in the folder.
- 22. Date of Next Meeting:** To be agreed.