

MUSTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: mustonpcclerk@gmail.com

To all members of Muston Parish Council

You are hereby summoned to the Annual General Meeting of the Parish Council to be held on **TUESDAY 7TH MAY 2019 @ 7.30 in Muston Village Hall.**

B.Y. Williamson, Clerk & Responsible Finance Officer.

AGENDA

1. Notice of Meeting

To confirm that notice has been given in accordance with schedule 12 para 10 (2) of the Local Government Act, 1972.

2. Apologies

To receive and accept apologies for absence.

3. Declarations of Interest

Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest to declare in any items on the agenda.

4. To elect a Chairman of the Parish Council for the ensuing year.

5. To Receive the Chairman's Declaration of Acceptance of Office

6. To elect the Vice Chairman

7. To appoint members to the Finance Committee & agree on authorised signatures for the signing of cheques.

8. To appoint members to the committee of the Council & members responsible for reporting issues in the village: -

- Trott's Charity
- Street Lighting
- Grass cutting

9. To appoint representatives for outside committees & organisations: -

- CAP Committee
- Yorkshire Local Councils Association

10. To approve the Annual Governance Statement

11. To approve the Asset Register

12. To complete documentation for all councillors & update records.

13. To close Annual General Meeting.

