

MUSTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP

Tel: 01723 865033 Email: mustonparishcouncil@mail.com

Minutes of Meeting held on Tuesday 10th July 2018

Present: Cllr. G Barnet, Cllr. G Allanson, Cllr. B Stevenson, Cllr. J Walker, Cllr. D Walker.

No members of the public. Clerk: Mrs B Williamson

Notice of Meeting: 18/89

Resolved: That Public Notice of the meeting had been given in accordance with Schedule 12 Para 10 (2) (b) of the Local Government Act 1972

Apologies: 18/90

Resolved: Cllr. K Cole

Declarations of interest on the agenda: 18/91

Resolved: None received.

Public Comments: 18/92

Resolved: None received

Police Report: 18/93

Resolved: Quiet month, little to report, car accident.

Report from County Councillor: 18/94

Resolved: Not received. Will be requested for update on King Hill footpath by Cllr Allanson. Concerns from Councillors about melting tarmac which has been reported & possible claims for compensation to car damage. Informed by NYCC will be resolved within 90 days.

Report from Borough Councillor: 18/95

Cllr Allanson reported that the SBC parking review group had proposed reduced parking fees for residents, cost covered by nominal charge during winter in those areas which have previously been free. Overturned & sent back to Cabinet. Confirmed some park & ride car parks are underutilised.

Minutes of Previous Meetings: 18/96

Annual Assembly & Ordinary Meeting 10th May 2018

Point 18/50 – County Cllr had offered a further £300 towards the drainage project. It has now been confirmed that this can be offered.

Point 18/64 – Proposal of thanks to Cllrs. D & J Walker, Cllr & Mrs Stevenson, Mr M Johnson for their hard work & help in cleaning & re painting Ann's Bridge which is now looking splendid. Some repairs will be required in the future. **RESOLVED:** Grateful thanks to all those involved.

Grass cutting: The grass cut due on 5 July was cancelled, the next cuts will be 18/19 July. A weed spray took place on 28 June.

Resolved: Accepted as a correct record of events. Proposed - Cllr G Allanson, Seconded – Cllr. Stevenson. Signed by the Chair.

Annual General Meeting – 24th May 2018

Resolved Accepted as a true record of events. Proposed Cllr. B Stevenson, Seconded Cllr. J Walker. Signed by the Chair.

Extra Ordinary Meeting – 14th June 2018

Village Green Work: It was proposed that this would commence in June & this has not happened. Concerns expressed that this should not now be undertaken prior to the Scarecrow Festival. Ideally this work should take place ASAP after the event. **Resolved:** Cllr Barnet will liaise with Cllr Colling & establish what is to happen or seek an alternative & alternative quote. Proposed – Cllr. J Walker Seconded – Cllr. G Allanson.

Telephone Kiosk – The work has now been inspected & account paid. Work needs to be carried out adjusting the door for easier access. Installation of the defibrillator now needs to be explored. Mr O Stevenson will be asked to quote for this & others. Proposed – Cllr. G Allanson seconded – Cllr. D Walker.

Resolved: Minutes accepted as a true record. Proposed Cllr. D Walker, Seconded Cllr. J Walker. Accepted & signed by Chair.

Planning: **18/97**

Resolved: No applications received.

Village Issues: **18/98**

Weed control: Concerns about fire hazard on King Hill bank area especially with extra people in village due to festival. Cllr. Stevenson will liaise with contractor for quote to cut the area. Will consult with Chairman to decide if work to go ahead. Vote taken on this action – unanimous to proceed. Proposed Cllr. Allanson Seconded – Cllr. B Stevenson.

Street Lighting: SBC representative has been in touch with NYCC on replacement cost for wall lights. Approximately £1000 per light, 4 on Hunmanby Street & 1 other. Full, accurate costing requested, unlikely NYCC will pay. Cllr Allanson will continue to pursue. New Standard light is still not connected to power supply, Cllr Allanson will explore reason.

Footpaths: King Hill Footpath – No progress to report, situation being looked at by NYCC legal department. Clerk will write requesting progress update. Danger to walking school children / pedestrians, users of mobility scooters, prams etc all having to use road which is a danger. Drop Kerb request to be made @ the junction of Carr Lane for similar reasons.

Proposed – Cllr Allanson, Seconded – Cllr D Walker. Carried.

Finance: **18/99**

No income this month.

Accounts for approval - £1224.34 which includes clock service.

Accepted by all Councillors. Proposed – Cllr. Allanson Seconded – Cllr B Stevenson.

Request that payment be made next month for winding of the clock.

Reports: **18/100**

Next CaP meeting 18 July.

Clerks Report: **18/101**

Good Councillors Guide now available – agreed to purchase two copies.

The internal audit report has now been completed, approved by internal auditor & council, signed by Chairman & dispatched.

Several issues raised for MPC to give some consideration to. Contracts should be going out to tender on a more regular basis. This would provide transparency for MPC, it does not mean the cheapest quote has to be accepted but that all aspects have been covered. Work done on a casual basis around the village – should be shown clearly in the minutes how this is dealt with / reasons etc. & that the people involved are spoken to about working safely e.g. high viz jackets etc as otherwise insurance would be void. Accounting system to be changed.

Parish Clock has been serviced.

GDPR forms need signing by all. Completed.

Records Management Policy adopted – Proposed Cllr. Barnet Seconded - Cllr Allanson

Asset register – adjusted

VAS speed awareness signs will be available for Councils to purchase in the near future.

Correspondence: **18/102**

Items in circulation folder.

Items for next agenda: **18/103**

- Filing cabinet
- Trophy costs – insurance purposes
- Footpath King Hill & Mount View
- Items raised from circulation folder
- Electricity supply for defibrillator & installation, case purchase
- Drainage project
- Notice board – glass replacement

Date of next meeting:

Wednesday 12 September @ 7.30 in the Village Hall

Meeting closed 9.40.

