

MUSTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: mustonpcclerk@gmail.com

Minutes of the ANNUAL GENERAL MEETING held on Tuesday 7th May 2019 in Muston Village Hall.

Notice of meeting:

Resolved: That Public Notice of the meeting had been given in accordance with schedule 12Para 10 (2) b of the Local Government Act 1972.

Present: Cllr. G Barnett, Cllr. J Walker, Cllr. G Allanson, Cllr. F Warters, Cllr. G Colling, Cllr. J McMillan, Cllr. S Chalmers.

Apologies: None.

Declarations of interest: None received.

To Elect a Chairman of the Parish Council for the forthcoming year:

Nominations

Cllr. G Colling – Proposed by Cllr J Walker, seconded Cllr. S Chalmers

Cllr. G Barnett – Proposed by Cllr. G Allanson, seconded Cllr. J McMillan

Cllr. G Allanson - declined

Votes taken. Cllr. G Barnett appointed as Chairman 4 – 2.

Declaration of Office signed by Chairman Cllr. G Barnett.

To Elect Vice Chairman of the Parish Council for the forthcoming year.:

Nominations

Cllr. G Colling – Proposed Cllr. S Chalmers, seconded Cllr. J Walker.

No other nominations. Vote taken, all in agreement. Cllr. Colling appointed Vice Chairman.

To appoint members to act as authorised signatories for the signing of cheques:

Cllr. J Walker, Cllr. G Barnett will be the two new signatories & Cllr. G Allanson will continue to act as a signatory. Mr B Stevenson will be removed from the mandate. New mandate form completed with new signatories to be returned to bank & authorised accordingly.

Appointment of members responsible for following tasks / duties:

Trott's Charity: Nominations Cllr. G Allanson – Proposed Cllr. G Barnett, seconded Cllr. G Colling. Cllr. F Warters – Proposed – Cllr. J McMillan, seconded Cllr. J Walker. All in favour and accepted.

Street Lighting: Nomination Cllr. J Walker – Proposed Cllr. G Barnett, seconded Cllr. G Allanson. All in favour & accepted.

Grass Cutting: Nomination – Cllr. J Walker – Proposed Cllr. G Colling, seconded Cllr. G Allanson. All accepted & agreed. Cllr. Walker will be the key holder & liaise with the grass contractor over any issues.

Appointment of representatives to outside organisations:

CAP: Nomination – Cllr. S Chalmers – Proposed Cllr. J McMillan, seconded Cllr. F Warters. All in favour & accepted.

YLCA: Nominations Cllr. G Barnett & Cllr. G Colling – Proposed Cllr. J McMillan, seconded Cllr. G Allanson. All in favour. Cllrs. Barnett & Colling will be the appointed representatives, others may attend the meetings as Clerk will circulate events to all.

Asset Register

Copies of current Asset Register circulated which it was agreed needed updating. Decision to defer the item to a future meeting & determine more accurate values. All in agreement.

Completion of Documentation

Contact details of all Councillors collected & will be circulated by the Clerk.

GDPR forms completed for storage of personal data & authorisation to use by Clerk on Parish Council matters.

Declarations of Interest forms given to all Councillors. These need to be completed by all Councillors & returned to the Clerk by the next meeting, 15th May. All this information will be published on the SBC website to avoid any conflict of interest on Parish Council matters in the future.

The next meeting of Muston Parish Council will be held on **Wednesday 15th May @ 7.30 in Muston Village Hall.**

Meeting closed @ 8.35.