

MUSTON PARISH COUNCIL

Clerk: B. Williamson, High Hall, West Ayton, YO13 9JP.

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Minutes of the Ordinary meeting of Muston Parish Council held on Tuesday 14th May 2024 in Muston Village Hall.

Apologies: None.

Present: Cllr. G Owen, Cllr. F Warters. Cllr. J McClusky, Cllr. J Brigham, Cllr. G Allanson, Cllr. G Barnett, NY Cllr. M Donohue Moncrief, B Williamson (Clerk).

Notice of meeting: Cllr. Owen declared public notice of the meeting had been given in accordance with Public Notice 1972 schedule 12 para 1-(2) of the Local Government Act.

Declarations of interest: **33/24**

Cllr. Allanson – notified all he is has been appointed an Alderman of NY Council.

Cllr. Owen – Will not participate in discussions related to the grass contract as the contractor is known.

Open Forum: No public present. **34/24**

Reports: **35/24**

- a) **Police Report:** Circulated in advance. No issues raised. Cllr. Warters will attend the next CAP meeting in July. Huge increase in drug related and rural crime. Issues related to cars being repaired on Hunmanby Street & test driven, concerns raised about whether the cars were insured. Clerk will raise with the Police.
- b) **N.Y. Cllr. Donohue Moncrief:**
- Flooding issues on The Green and nearby property. After Highways have inspected the area, it is likely the drain underneath the Green may have to be re-routed. Highways will keep the Parish Council updated.
 - A social media campaign related to Filey & a village bus services has been taking place. It was stressed the importance of inclusion for all residents in the community and not just for focus and finances be concentrated on the Filey area. The item will be put on the next agenda and a letter written to the MP requesting equality for all the areas.
- c) **Clerks Report:** Circulated in advance.
- Tree surgeon will complete the tree work once requested to commence later in the year.
 - Mr Hambridge has resigned from the council so a vacancy has arisen and will be advertised.
 - The maintenance tour was successful, a plan of action has been created.
 - Cllr. Barnett has updated the asset register.
 - Register of Interest Forms need to be completed and returned to the Clerk ASAP.
 - Muston in Bloom have requested a litter pick in preparation for judging. Highways have advised against this on safety reasons which MPC support. They will be referring the matter to Cllr. Donohue Moncrief.

d) Chairmans report:

- Cllr. Owen has contacted Mr Cullen and agreed to meet and tour the village to discuss the identified repairs required and gain a quote.
- Erection of warning signage discussed near the pond and sheep wash areas.
- Appreciation expressed to all for attending the maintenance tour and the agreed offers of help on specific tasks.

e) Other reports:

Cllr. Barnett updated councillors on the issues of concern for Muston in Bloom in his capacity as a council representative and member of the group. All appreciated the frustration felt by the group related to a litter pick but accepted the advice from Highways on the safety aspects. Clerk will contact street cleansing to see if they can support or help with clearing prior to the judging period.

Cllr. McClusky informed the council the VAS sign is activated, and the defibrillator has been checked.

To approve minutes of meeting held on 9th April 2024: 36/24

Circulated and assumed read.

Proposed to accept AGM minutes - Cllr. Bringham, seconded Cllr. McClusky. Agreed. Signed by Cllr. Owen.

Proposed to accept ordinary minutes – Cllr. Barnett, seconded Cllr. Bringham. All agreed. Signed by Cllr. Owen.

Finance Report & Annual Audit: Circulated. 37/24

Monthly finance report:

Income - £6434.52 First instalments of Parish Precept & Model Agreement.

Outgoing - £467.28

Proposed to accept Cllr. Allanson, seconded Cllr. Warters. Agreed. Signed by Cllr. Owen.

Annual Audit:

Information and explanations on all income and expenditure provided for the year April 2023 – March 2024. A comparative summary was provided for the previous year.

Clerk was pleased to report that the concerted effort to reduce spending and increase reserves was having a positive effect. This was important as this is the final year of the Model Agreement payment and there is no indication of if or how this would be replaced. There had been a reduction in spending of approximately £6000. A major expenditure last year was the purchase of the VAS.

Proposed to accept the Annual Audit Cllr. Warters, seconded Cllr. Barnett. All in agreement to accept. Signed by Chair Cllr. G Owen.

The Clerk will process and apply for an Exemption Certificate as expenditure was less than £25000. All in agreement.

Planning: None received.

38/24

Parish Issues:

39/24

Maintenance Tour update: Cllr. Owen produced a plan of action for all identified tasks. Action has already been taken on some.

Cllrs. Warters proposed that her husband would spray and clean the flagged area around the flagpole.

Cllr. Warters & Barnett will communicate with Mr Flinton & gain a price about spraying specific areas prior to the Yorkshire in Bloom judging and reducing the height of the hedge @ Mount View.

The dead cherry tree in the village appears to have been poisoned so will not be replaced.

Cllr. Owen will report back on costings for completion of maintenance tasks after her meeting with contractor.

Discussion on warning signage around pond and sheep wash. Decision not to erect notices.

Clerk will write to resident requesting tree / bush be trimmed behind the bus shelter and the branches overhanging it.

Asset Register:

Agreement on all items as assets. Any items under £250 will not be insured as this is the excess premium. All in agreement.

Clerk will notify the insurance company of the amended & updated asset register in preparation for the quotation.

Items for next agenda:

40/24

- Christmas tree
- Transport service update.
- Maintenance programme update.

Notify the Clerk of any additional items ten days in advance.

Date of Next Meeting: TUESDAY 11TH JUNE @ 7.00PM

Meeting closed @ 8.45pm