

# MUSTON PARISH COUNCIL

Clerk: B. Williamson, West Ayton, YO13 9JP.

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## Minutes of the Ordinary meeting of Muston Parish Council held on Tuesday 8<sup>th</sup> April 2025 in Muston Village Hall.

**Apologies:** NY Cllr. M Donohue Moncrief.

**Present:** Cllr. G Owen, Cllr. F Warters, Cllr. G Barnett, Cllr. J Brigham, Cllr. J McClusky, Cllr. Frodin, B Williamson (Clerk), 1 member of the public.

**Notice of meeting:** Cllr. Owen declared public notice of the meeting had been given in accordance with Public Notice 1972 schedule 12 para 1-(2) of the Local Government Act.

**Declarations of interest:** Cllr. Owen – grass cutting. **25/25**

**Open Forum:** **26/25**

Resident reported missing bollard @ Mill Hill roundabout, various streetlights not working all have been reported numerous times since October & will continue to be reported. The street sweeper only attends twice a year and MPC are not notified when this will take place. Cllr. Barnett will provide photographs of the potholes and report to Highways to assess. Explanation of finances explained.

**Reports:** **27/25**

- a) **Police Report:** Circulated in advance. No local issues raised.
- b) **N.Y. Cllr. Donohue Moncrief:** Suggested writing to Carl Battersby about the solar light issues.
- c) **Clerks Report:** Circulated in advance.

- Councillor vacancy continues to be advertised. No interest received.
- Public liability insurance to cover volunteers in the village has been confirmed with the insurance company. Risk assessment / H & S schedule advised & high viz jackets.
- Request for repairs to PROW walks made. Photographs provided.
- Millenium Committee approached for assistance with bench repairs. Will inform PC when decision made at their next meeting.
- Quote for Chain Link bank maintenance circulated.
- Lock on main noticeboard repaired. Other noticeboard undergoing extensive repairs & will be returned once completed.
- TWM the management company for VAS signs has ceased trading having gone into liquidation.

**d) Chairs report:**

- Cllr. Owen thanked all for requesting her to continue as Chair for the following six months. She stated that she would not continue at the end of this period due to other

commitments and hoped that other people would have joined the council by then. e)

**Other reports:**

- Cllr. Frodin informed that he was able to access equipment to identify sources / route of power supply to specific areas free of charge. Will liaise with Cllr. Barnett about this. •  
Cllr. Barnett continues to try and resolve the issue with the solar street light on Carr Lane.
- Cllr. Barnett met with tree contractor who advised on maintenance of the bank near the chain link fence. He suggested removal of any dead trees, crown lift row of trees to 5 metres, fell the row of suckers, ring ivy on all trees, chip and remove all waste. Vote taken to have the work undertaken – all in agreement. Clerk will inform contractor. Work likely to take place in October.

**To approve the minutes of meeting held on 11<sup>th</sup> March 2025: 28/25**

Circulated and assumed read. Proposed to accept - Cllr. Barnett, seconded Cllr. Warters. All in agreement. Signed by Cllr. Owen.

**Finance Report: Circulated. 29/25**

Income – £879.47 – HMRC VAT refund.

Outgoing - £715.19 This includes annual subscriptions and licenses necessary to operate legally.

Proposed to accept Cllr. Barnett, seconded Cllr. Warters. Agreed. Signed by Cllr. Owen.

**Annual Audit 2024 - 2025:**

Clerk requested permission and agreement to apply for **Certificate of Exemption** being as the council had spent less than £25000 during the financial year. Outline of finance presented.

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| <b>2023 – 2024</b> | <b>2024 – 2025</b> |
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| Income: £12440.     | Income: £14048     |
| Expenditure: £11092 | Expenditure £16649 |

**2024 – 2025** has seen a large increase in expenditure which exceeds income. This has been covered from the council small reserve fund to cover any unexpected expenditure. This year MPC has undertaken some extensive maintenance work around the village. Tasks undertaken include dredging and clearing the pond area, tree maintenance work, noticeboard repair salt bin purchase, introduction of bank charges and an increase in all areas of the council work.

Maintenance tours have become a regular feature of the council schedule and will continue assisting the council to plan for immediate and long-term work in the parish.

Proposed to apply for Certificate of Exemption Cllr. Owen, seconded Cllr. Warters. Vote taken, all in agreement to apply. Forms signed. Clerk will action.

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| <b>Planning: None received</b> | <b>30/25</b> |
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| <b>Parish Issues:</b> | <b>31/25</b> |
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Quote for pond bank work requested by Cllr. Owen.

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| <b>Items for next agenda:</b> | <b>32/25</b> |
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Defibrillator pads. Notify the Clerk of any additional items ten days in advance.

Date of Next Meeting: - **TUESDAY 13<sup>th</sup> MAY 2025 @ 7.00PM** Meeting closed @ 8.30 pm